



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SRI SARADA COLLEGE FOR WOMEN (AUTONOMOUS)
Name of the head of the Institution		Dr. R. UMA RANI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0427-4550273
Mobile no.		7904189625
Registered Email		guham8@yahoo.co.in
Alternate Email		srisaradacollegeforwomenslm@gmail.com
Address		Sarada College Road, Fairlands P.O.
City/Town		Salem
State/UT		Tamil Nadu
Pincode		636016

2. Institutional Status																															
Autonomous Status (Provide date of Conformant of Autonomous Status)	05-Oct-1988																														
Type of Institution	Women																														
Location	Urban																														
Financial Status	Self financed and grant-in-aid																														
Name of the IQAC co-ordinator/Director	Dr. C. Immaculate Mary																														
Phone no/Alternate Phone no.	04274550273																														
Mobile no.	9442862756																														
Registered Email	guham8@yahoo.co.in																														
Alternate Email	srisaradacollegeforwomenslm@gmail.com																														
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)	_http://srisaradacollege.ac.in/admin/links/AQAR-18-19.pdf																														
4. Whether Academic Calendar prepared during the year	Yes																														
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.srisaradacollege.ac.in/ac2019.pdf																														
5. Accrediation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Four Star</td> <td>75</td> <td>2002</td> <td>15-May-2002</td> <td>14-May-2007</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.94</td> <td>2008</td> <td>16-Sep-2008</td> <td>15-Sep-2013</td> </tr> <tr> <td>3</td> <td>A</td> <td>3.10</td> <td>2014</td> <td>05-May-2014</td> <td>04-May-2019</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	Four Star	75	2002	15-May-2002	14-May-2007	2	B	2.94	2008	16-Sep-2008	15-Sep-2013	3	A	3.10	2014	05-May-2014	04-May-2019
Cycle	Grade	CGPA	Year of Accrediation	Validity																											
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1	Four Star	75	2002	15-May-2002	14-May-2007																										
2	B	2.94	2008	16-Sep-2008	15-Sep-2013																										
3	A	3.10	2014	05-May-2014	04-May-2019																										
6. Date of Establishment of IQAC	18-Jun-2003																														
7. Internal Quality Assurance System																															

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Communication Skill Workshop (I UG Students)	22-Jul-2019 5	661
View File		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Physics, Chemistry, Computer Science and Mathematics	FIST	DST	2018 1825	9400000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	160800
Year	2019

12. Significant contributions made by IQAC during the current year(maximum five bullets)

A National level UGC FDP entitled "Revised NAAC accreditation framework issues and challenges" was organized to get ready for the fourth cycle of reaccreditation with eminent Resource persons Dr. B.S. Ponnudi Raj, Deputy Advisor of NAAC Bangalore, Dr.R.Rajendran, Associate Professor of Microbiology,

Dr. G.Uma, Associate Professor of Statistics of PSG College of Arts and Science, Coimbatore.

Workshops were conducted for UG and PG students to develop their language skills and soft skills and the outcome was assessed. Workshops to hone the Tamil language skills were conducted for UG students.

The IQAC extended consultancy service to Sri Sarada Niketan College of Science for Women, Karur.

Workshops were organised for non-teaching staff on fire safety measures and Public Financial Management System.

The IQAC conducted a series of workshops for the preparation of question bank in connection with outcome based education for all the teaching faculty.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To review the activities of IQAC	IQAC review committee meeting was held on 13.07.2019 with experts from other colleges
View File	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

13-Jul-2019

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

21-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

MANAGEMENT INFORMATION SYSTEM (MIS) The institution practices Management

information system in admission process. Applications are received as OMR sheets and the rank list is prepared through automated indigenous software. The selection and waiting lists for admission is made available in the college website. MIS facilitates online fee payment. Interdepartmental and intradepartmental information is effectively exchanged through eplatforms like email and Whatsapp groups. This results in quick action without time delay and reduction of paper work. Academic, administrative and examination related communications are carried out through electronic mode. Controller of Examination's Office administers MIS through issue of Hall tickets, payment of Examination fees, Result publication and Preparation of Grade sheets. Software has been installed in the Controller's office to take care of preparation of question bank using Bloom's Taxonomy to ensure equal distribution of testing components. Students' exam records are well maintained in the college office. Computer based tests are implemented for Human Rights, EVS, Nonmajor electives, Nonmajor skill based, Skill based theory and Productive preparation of SET/NET courses and the evaluation has been automated through the software developed by the Computer Science department. Apart from manual mode, the staff attendance, both for teaching and nonteaching, has been automated by installing biometric mode. College details, academic activities and day today schedule are displayed in the college website through web calendar. MIS is implemented through Surveillance cameras to ensure safety of the students. Library is well equipped with fully automated Library management system (LMS).

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	UENG	English	06/03/2020

[View File](#)

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BA	English	17/06/2019	Skill Based I : Effective Communication (19UENSC1)	17/06/2019
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Accountancy	19/06/2019	70
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	History	67
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback system of the institution is designed in such a way that there is enough information input regarding the performance of the college from various stakeholders like students, teachers, employers, alumni and parents. The

overall improvement is the main objective of this feedback system. Added to this, the institution needs to handle the issue of accountability, to stand as a choice among students and parents during admission. Accountability becomes significant with regards to corporate bodies, who wish to enroll their staff from the outgoing or out gone students. Considering the above factors, the institution collected its feedback from students, employers of the students, teachers of other institutions, alumni and parents. The following parameters like course content, professional learning values to be imbibed through the syllabus, module-wise organisation of the course, coverage of basic and recent concepts, scope for employability, relevance in skill development, entrepreneurship and innovative thinking were taken into account while appraising the curriculum. Teachers of other institutions acted as subject experts and gave their feedback on the syllabus of respective courses. Thus, the college ensures uncompromising standards in imparting education. Likewise, the inputs of employers, students and alumni and parents also help in revision and updation of the curriculum. The feedbacks received from the students, teachers, alumni and parents were segregated and characterised on the basis of different parameters like course content, extent of course coverage, applicability to real life situations, etc. Then the data is compiled and analysed through statistical tool. The analysis revealed that the excellent rating was given by majority of the stakeholders. The suggestions given by the stakeholders were discussed in the curriculum development committee. The curriculum development committee decided to conduct BoS to discuss the suggestions and feasibility of implementing the suggestions given by the stakeholders and suitable actions were taken regarding this. For instance, based on the feedback of the stakeholders, Diploma courses are to be implemented for all disciplines from the forthcoming academic year. Similarly, in order to integrate technology with teaching, many classrooms have been equipped with smart boards and projectors. Thus, the feedback is analysed and utilised for the curriculum improvisation in terms of syllabus upgradation to suit the current needs, job market requirement, provision of soft skills and other core values as a routine affair to move ahead and show growth.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English	69	1017	66
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2003	446	33	12	71

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
118	91	39	15	15	1425
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

STUDENTS MENTORING SYSTEM AVAILABLE IN THE INSTITUTION Setting up right mentor-mentee relationship creates a safe and supportive environment in problem solving. The mentoring system of our institution helps to develop a meaningful, professional relationship between the teachers and students. Students face a lot of challenges like language difficulties, problems in learning their subjects, health issues, financial problems and issues related to adolescence. At this stage, they need a strong and sympathetic helping hand to provide moral support and guidance. Through personal counselling, the mentor leads them to a proper decision making. The mentoring system also takes care of the mental well-being of the students of our college. It helps to highlight the strength of the students and identify and eliminate their weaknesses by catering to heterogeneous issues like emotional, physical and academic challenges, the mentors play a crucial role of second parenting to bring out the best in the learners. Apart from the mentors, class teachers/ faculty advisors also act as a source of support to the students and offer personal counselling. Personal or one to one counselling serves as a dire need of the hour as many times the young minds need to be ignited and make them sense their strengths when their weakness bewilders them. As such, this psychological training provided by the mentors turned out fruitful for the student community to deal with their emotional, academic and miscellaneous issues as they meet their mentor fortnightly to share their doubts and feelings. Our students poured out their issues of any sort to the faculty adviser, mentor and also to the Principal who they found to confide and believed in their guidance towards a proper solution. Owing to this efficient support system, many psychological issues are detected and handled in an appropriate manner. Our college provides excellent assistance in the form of mentoring and paves way for successful human resource development. As a result of this, students show commitment to their studies, involvement in extracurricular and co-curricular activities and well developed personality traits. Thus, the mentor mentee system results in building a positive and productive learning environment in our institution. To conclude, an effective mentoring system is in practice in the institution. Each faculty member is a mentor to the assigned set of mentees and the teacher acts as a mentor throughout their institutional training. The mentors identify the strengths and weaknesses of their mentees. The students are encouraged to participate in curricular, co-curricular and extra curricular activities to develop their multitasking skills. The mentors play a vital role in helping troubled students cope up with academic, extra academic and personal problems. The hobbies and fields of interest are identified and students are motivated accordingly. Under the leadership of the Principal, the counselling centre of the college offers expert guidance and support to students. The feedback proves that the mentoring done has positive results in the attitude, behaviour and academic performance of the students. A regular record is maintained to keep track of the overall well-being of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2449	116	1 : 21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
122	98	24	Nil	84

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
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2019	Dr. M.J. Maheswari International Level (27.07.2019)	Associate Professor	Private (17th Anithulaga Muthamil Aaivu Manadu, Thiruvaiyaru Tamil Ayya Kalvi Kalagam, Trichy Cauvery Engineering College) Siranda Aaivu Neriylarukkana "Senthamil Aaivu Sigaram" Award
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year-end examination
BA	UHS	I/III/V	22/11/2019	25/11/2019
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nil	875	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.srisaradacollege.ac.in/ugcourse_dep.php &
https://www.srisaradacollege.ac.in/pgcourse_dep.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UHS	BA	HISTORY	49	49	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.srisaradacollege.ac.in/SSS-Survey-Report.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nil	Nil	Nil	Nil	Nil
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	365	DST-NIMAT	0.4	0.32
Any Other (Specify)	300	NFSC	3.1	3.1
Minor Projects	730	SERO/UGC	8.34	0.11
Students Research Projects (Other than compulsory by the University)	730	TNSCST	3	1.5
Any Other (Specify)	1825	TNDCE	3	1.2
Any Other (Specify)	395	UGC	8.12	8.12
Any Other (Specify)	730	TNSCST	3.26	1.93
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

2

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Arts and Crafts	Dept. of Home Science	23/07/2019
View File		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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Nil	Nil	Nil	Nil	Nil
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Tamil	1
English	4
English (in the month of June)	1
Economics	1
Mathematics	1
Physics (in the month of June)	1
Chemistry	1
Commerce	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Tamil	1	0
View File			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Tamil	10
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
Nil	Nil	0	Nil
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Puranaan ootru Vazhvil Egai	Tmt. N. Bhagushia Begum	Literary Findings International Journal	2019	0	Sri Sarada College for Women	Nil

of Multidisciplinary Research	(A), Salem
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Puranaanootru Vazhvil Egai	Tmt. N. Bhagushia Begum	Literary Findings International Journal of Multidisciplinary Research	2019	Nil	Nil	Sri Sarada College for Women (A), Salem

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	18	89	13	26
Presented papers	25	25	3	Nil
Resource persons	2	4	2	45

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultant(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Dr.K.Pushpavalli, Dr.P.Subasree and Dr.T.Sasikala, Department of Economics, Sri Sarada College for Women	Data Collection	Dr. M. Ifthikhar Ahmed, E.I.A Co-ordinator and Govt. Approved Geologist, Geo Exploration and Mining Solutions (GEMS), Advaitha Ashram Road, Alagapuram, Salem - 636 004.	0
IQAC All the Departments Sri Sarada College for Women	SSR Preparation	Faculty members of Sri Sarada Niketan College of Science for Women, Karur	0
Department of Computer Science, Sri Sarada College for Women	Insight of Python Programming	Sri Sarada Matriculation and Higher Secondary School, Salem	0

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultant(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
Nil	Nil	Nil	0	0
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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Programme on Breast Feeding, Menstrual Hygiene and Tuberculosis	NSS Units and YRC in association with Inner Wheel Club, Salem Mid Town	4	2551
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Environmental Awareness	NSS Units	World Environment Day Celebration - Pledge taken	3	10
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Paper Presentation and Publication	Dr. B. Amudhambigai and Dr. T. Ramya (Commerce)	Self	180
Research	P, Priyadharshini, K. Pushpanathan, Assistant Professor of Physics, Nanomaterials	Self	365

Research Laboratory
,Department of
Physics, Government
Arts College,
Karur. & P.
Monisha, S.S.
Gomathi, Assistant
Professor of
Physics, Sri Sarada
College for Women
(Aut

Research

K.Pushpanathan,
Assistant Professor
of Physics,
Nanomaterials
Research
Laboratory,
Department of
Physics, Government
Arts College,
Karur. & P.
Monisha, S.S.
Gomathi, Assistant
Professor of
Physics, Sri Sarada
College for Women
(Autonomous), Salem.

Self

365

Reeseearch
Publication

Dr. E.Akila,
Assistant
Proferssor of
Chemistry, Sri
Sarada College for
Women, Salem-16 and
Dr. P. Maheswaran,
Professor of
Chemistry, PGP
College of Arts and
Science, Namakkal

Self

365

Research
Publication

r. V Janaki,
Assistant
Proferssor of
Chemistry, Sri
Sarada College for
Women, Salem 16 and
Dr. S KamalaKannan,
Associate
Professor, Division
of Biotechnology,
Advanced Institute
of Environment and
Bioscience, College
of Environmental
and Bior

Self

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Numismatics	Baramahal Coin Society	13/05/2019	22/05/2019	1. A S Priyanka (II BA History) 2. R Chandra prabha (II BA History) 3. S Sasika (II BA History) 4. M Swetha (III BA History) 5. E Monika (III BA History) 6. M Elavarasi (III BA History)
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Global Lab and Consultancy Services	02/08/2019	Research and Training	1
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3813446	3809466

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Video Centre	Existing
Classrooms with LCD facilities	Newly Added
Laboratories	Existing
Campus Area	Existing

Class rooms	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Others	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Lips I Net	Fully	5	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	59966	9673526	614	253429	60580
Reference Books	14630	1110759	15	52077	14645	1162836
e-Books	3135000	5900	3135000	5900	6270000	11800
Journals	61	75233	Nil	3596	61	78829
e-Journals	6000	Nil	6000	Nil	12000	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	316	Nil	Nil	Nil	316	Nil
Weeding (hard & soft)	5926	199162	Nil	Nil	5926	199162
Others (specify)	730	Nil	35	Nil	765	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr.S.S.Gomathi	Probability	OBS platform during FDP Programme by MHRD and published in you Tube	04/05/2020
Dr.S.S.Gomathi	Theory of Errors	OBS platform	04/05/2020

during FDP Programme by MHRD and published in you Tube

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	316	147	0	12	49	11	42	0	55
Added	16	0	0	0	0	3	7	0	6
Total	332	147	0	12	49	14	49	0	61

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Video Recording Studio	https://www.srisaradacollege.ac.in/admin/links/VID-20190729-WA0001.mp4

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3759688	3759688	3801120	3801120

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Classrooms, Departments, Seminar Halls, Auditorium are regularly cleaned by support staff appointed by the management. There is an association named "Spic and Span" which ensures the maintenance of the cleanliness in the campus.

Regular checking of classrooms is supervised by the members of this association. The Campus maintenance is monitored through surveillance cameras.

The infrastructure maintenance which includes civil, plumbing, electrical, furniture repair and other is also regularly done and checked. The Library holdings consist of books and journals which are available for the students. The stock is regularly checked and improved according to the need of the hour.

The Egate register is installed in the library and the visitors - both the staff and students are required to enter their Bar coded ID number during their entry and exit. The software lib inet is installed for the effective issue of books to the students and the staff members. The library has twenty computers which are mainly used for Research. PhD and MPhil students find it useful by accessing INFLIBNET and various resources such journals and magazines. The Computer Labs are efficient and the systems are monitored regularly. Any

glitches are solved immediately with the help of technical assistants. The Physical Education department is facilitated by the Physical Directress to educate the students. The Sports ground is well maintained and all the kits required for the players are provided in proper condition. Parking facility is well organized for both the faculty members and the students separately. Every department maintains separate record for the stock management and equipments and they are regularly inspected and verified at the end of every year. Lab assistants are employed to take care of the lab equipments and accessories. There is adequate potable water for drinking and the water taps are available in the campus at various parts. The washrooms are regularly cleaned for the usage of the students. There is a systematic disposal of wastes in the campus.

<http://www.srisaradacollege.ac.in/admin/links/Procedures%20and%20Policies%20-%20Academic%20and%20Support%20Facilities.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Endowment and proficiency cash prizes 1. Founders day and 2. College day	348	391326
Financial Support from Other Sources			
a) National	State Government Scholarship for BC and MBC, SC and ST, other scholarships, Gandhi Memorial Prize Money Award, Ph.D Stipends, Rajiv Gandhi National Fellowship.	1463	5639024
b) International	0	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Communication skills	22/07/2019	1141	IQAC, Sri Sarada College for Women, (Autonomous), Salem-16
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for	Number of benefited students by	Number of students who have passed in	Number of students placed

		competitive examination	career counseling activities	the comp. exam	
2019	Preparation for Competitive Examinations	745	Nil	3	3
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Dr. Sundararajan Super Speciality Hospital, Salem, M.A.M. Matriculation Higher Secondary School, Mettur Dam, Capgemini Business Services India Limited, Pune, SRV Hi-Tech Matriculation Higher Secondary School, Rasi puram, Vidhyapeetham i-School, Salem.	89	30	Hexaware Technologies Limited, Mumbai, Capgemini Technology Services India Limited, Mumbai, TCS, Vinsinfo Private Limited, Chennai	28	1
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2019	1	M.A	Tamil	Sri Sarada College of Education, Salem-16.	M.Phil
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
Civil Services	1
Any Other	4
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
73rd Independence Day - Soul stirring songs glorifying and invigorating speeches in English and Tamil instilling the spirit of patriotism 4	Intracollegiate	2450
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	National Silambam C hampionshi P	National	1	Nill	18HISU003	B. Sowmiya
2019	Ballat -Dance Winner	National	Nill	1	18ENGU0222	V.Surthi
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our college has a College Union functional with the Principal as the President and a nominated senior faculty member as the Vice President. The objectives of the college union are: ? To promote opportunities for the development of hand, heart and head among students as per the motto of the institution. ? To encourage sports, arts, cultural, educational and social activities. ? To create a strong relationship between the students and the staff ? To encourage student centric activities ? To inculcate leadership and team building among the students ? To organize celebrations of local and national days to develop a spirit of patriotism among the students. There are several associations under the College union. The Student Chairperson, Student Secretary and the

Secretaries of the various associations, clubs and cells are nominated by the Principal and the Faculty members. They act as a bridge between the students' community and the administration and play a vital role in effective functioning of the college. All the students enrolled in the college shall be the members of the union. The tenure of the office of the college union shall be one academic year. The office bearers assume office after the inaugural function of the College Union. The office bearers and the members of the College Union actively engage themselves in organizing the year-round activities as advised and facilitated by the Vice President. Union organises all the major events and celebration of the college like Union Inauguration, Student's Induction programme for UG and PG students, Independence day, Teachers day, Founders Day, Sri Sarada Jayanthi, Republic day, Sarvodaya day, College Annual day, Sports day, International Women's day, Union day, Old Students Meet, Lighting Ceremony, Science day and Farewell day. The various associations organise Guest Lecture, Quiz Competition, Oratorical competition, Essay Contest. Training programmes, seminars and workshops are also conducted for the benefit of the students. Students' representation in various academic and administrative bodies is ensured in our College. The student representatives are given necessary freedom to take responsibilities and to execute them with due diligence and care. They serve in almost all academic and administrative bodies of the college such as IQAC, College Union and its Allied Associations, Institution's Innovation Council, Entrepreneurial Development cell, Quiz club, Library Association, Grievance Redressal Committee, Anti Ragging Cell, Placement and Career Guidance Cell, Consumer Club, Fine Arts Association, Anti Sexual Harassment Cell, NSS, NCC, RRC and YRC. All the departments have one alumnus as member of Board of Studies. IQAC also has one alumnus as member.

Role of student representatives:

- To represent the views of the students to the Principal through the Union Vice president.
- To improve communication within the student community.
- To inform the students about the student activities.
- To announce the upcoming events like dates of competition, meetings etc., at assembly.
- To invite eminent persons to address in the Union Function with the permission of our Principal.
- To organize debates, seminars, quiz and other functions.
- To organise and mediate classroom

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

957

5.4.3 – Alumni contribution during the year (in Rupees) :

223051

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

This robust institution with its ideal principles has been carved and shaped by our founder and the order of Sanyasins who followed her footprints lead the institution to great heights. The amenable management ably guides the

stakeholders in discharging their duties towards the welfare of the institution. The teaching and non-teaching staff of the institution are entrusted with due powers and the responsibilities are decentralized for productive and constructive functioning. Administration, admission, curriculum development, event management, teaching learning process, festivals and celebrations, competitions, social outreach programmes, research, sports, fine arts and students counseling and guidance are different dimensions which require decentralization and participative management. The College Union lets the independent functioning of different associations through the select staff as Vice Presidents and student representatives as secretaries. The parallel functioning of various bodies triggers an industrious scenario engaging the students in one activity or the other. Thus decentralization has enabled a broad spectrum captivation of students in managing knowledge/skill zone of various events. The whole network inclusive of curricular, co-curricular and extra-curricular activities imparts student social responsibility. Thus, the effectual decentralisation empowers the students and has paved way towards the holistic development of Hand, Heart and Head of the Proud Saradites. Case Study I : For college day programme execution, the committees are drafted including all the staff members. Every committee is headed by a convener who takes up her team to task to attain perfection. The committee process goes as follows Drama script committee involves in designing the script, selecting the actors for performing the roles, and training the students in enacting the play. The team independently functions to create a quality display of valuable epics which carries with it a noble purpose of instilling life skills and values among students. The drama directors and artists are always helped by accessory and makeup committees who boost the show through their marvellous display of scene backgrounds and attire. The other committees like reception, seating arrangements, prize distribution, catering etc., discharge their duties for smooth conduct of events. Decentralization and participative management is integrated in every event whether it be at college level, department level or at class level and expresses itself by enhancing the quality of hidden curriculum or extracurricular learning. Case Study II "Decentralisation leads to development of leadership"- is made true in our institution. The Principal plays a pivotal role in delegating the activities of the college events through the Vice President of the college Union and its allied associations and aided by Student Chairperson and Student Secretary. The College Union lets the independent functioning of different associations through the select staff as Vice Presidents and student representatives as secretaries. The parallel functioning of various bodies triggers an industrious scenario engaging the students in one activity or the other. Thus decentralization has enabled a broad spectrum captivation of students in managing knowledge/skill zone of various events. The whole network inclusive of curricular, co-curricular and extra-curricular activities imparts student social responsibility.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission process is strictly adhered to the government norms. Communal reservation system is perfectly followed during student admission. Admission procedure is automated and maintained by the software developed by the department of Computer Science.

Selection process and rank lists are generated through software. The selection list will be displayed online during admission process and put up on the notice board and the selected candidates are also intimated through postal letters to be rest assured.

Industry Interaction / Collaboration

Almost all departments have signed memorandum of understanding with industries, and external agencies etc. Students' interaction with these agencies is integrated for all courses. Field visits, industrial visits are frequently entertained with these MOUs. It facilitates the conduct of frequent seminars and workshops within the campus.

Human Resource Management

The members of the faculty are selected strictly as per the UGC norms and state government directives. The faculty recruitment process is very systematic, highly rigorous and absolutely transparent. Lecturers are appointed by the management for the existing vacancies and the self financed post graduate programmes in order to ensure smooth functioning of teaching and learning. Their salaries and the annual increment is commensurate with performance, qualification and experience. Being a women institution the management is putting its full potential and efforts for the improvement of the institution. It is effectively governed by the able Principal deploying the work to the efficient persons in the concerned field of work. Staff members of the institution regularly attend the refresher courses offered by the various universities in their subjects and inter disciplinary subjects to fulfil the norms and to meet their academic needs. The achievements of the staff are given due recognition by the Principal and management.

Library, ICT and Physical Infrastructure / Instrumentation

Library is automated and assisted with INFLIBNET. A new building has been constructed for M.Phil classes and came into functioning this year. Three rooms have been reshaped and reorganized as ICT enabled classrooms. A centre for instrumentation is also a new addition to the college campus. The college was granted funds through DST FIST during this academic year which enabled advanced instrumentation to promote

	research and science.
Research and Development	The college conducts conferences and workshops at National level and International levels regularly. An exclusive cell for Research purpose in the college is successfully functioning. Students' project on socially relevant research topics was introduced this year. UG students' group projects were submitted after having a field study with the people in and around Salem. The faculty members are encouraged to publish articles in journals and to present papers in national and international conferences. IQAC of the college assures the conduct of national level and international level conference and workshops regularly.
Examination and Evaluation	Students undertake three internal exams and a model exam is conducted prior to each semester examination. The continuous internal assessment calculation is automated. The semester results are revealed in a couple of days after the examinations are over. Publication of results is made through online. Students are taken into confidence by applying for revaluation thereby ensuring transparency and smooth functioning in the system.
Teaching and Learning	The students are exposed to wide varieties of teaching methodologies such as customary chalk and talk supplemented with ICT enabled learning, flipped learning, group discussions, quiz, seminars, exhibitions, model making etc. In addition to regular classroom teaching subject related seminars, industrial visits, internships, guest lectures of various capacities enhance and foster day to day teaching learning process. Many students enrol themselves in NPTEL and many have received merit certificates. This makes the students that learning is ceaseless.
Curriculum Development	The Feedback collected from the stakeholders is taken earnestly to modify the curricula in order to augment the standard and to show progress. Accordingly changes are tailored to reflect the demands of out gone students and employers in the syllabus of all the departments. The Board of studies meetings are convened

every year to bring the changes into effect and their suggestions are also incorporated. All these changes are presented before the academic council for validation and concurrence. To track the quality of academic progress and to encounter the drawbacks internal and external academic audits are conducted. Various associations and clubs in the college provide platform to develop the co-curricular and extracurricular skills among the students. Value education in the college curriculum inculcates values and serve as a morale booster.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The college website displays the plans of all its activity through web academic calendar for both the semesters, a year ahead in the month of June itself every year. Internal test, department wise student seminars, number of working days with calendar holidays, semester exam date, extension activity date, PG project submission and viva voce date, annual day programme, routine college functions, etc., are planned well in advance to smoothen the functioning in all aspects. It is thoroughly executed and paves way for development of the institution.</p>
<p>Administration</p>	<p>To quicken the process, avoid the delay, minimize the paper work and to keep e - records the Controller office of the college corresponds everything through mails individually to all the departments. CA sheets are generated and CA marks, attendance marks, project marks, EVS, Extension activity reports are sent through mails from the departments to the Controller's office. College office is sending the income tax form and the department members submit their filled in IT forms through mails. Circular are sent through electronic media. Seminar volumes are released in CD format. Apart from this, professional networking and student networking through groups are existing in practice. Established CCTV monitoring to ensure safety of the students.</p>
<p>Finance and Accounts</p>	<p>To hasten the delivery of government agency service to citizens, E</p>

governance is playing an important role. It improves the accountability, transparency and responsiveness of every transaction of the institution. Accordingly, student's scholarships are received from District Backward and Most Backward welfare office and District Adi-draavidar welfare office through ECS. UGC account is received by the college through RTGS. FIST DST funds are received through online. Salary bill of the permanent staff and management staff are made through ECS. The college also transfers payment to journals, to book houses through NEFT. Controller office also has made the payment of examination fees online. Remuneration for question paper setting is made through NEFT transfer which eases the work.

Student Admission and Support

A well established Automated online admission entry system is made through OMR sheet. The quota / roaster fixation is made through automated software, selection and waiting list are displayed in the college website.

Examination

Online fees remittance facility is provided for the students. Hall tickets can be downloaded online individually by the students. Computer based tests are conducted for the papers like environmental studies, value education and human rights. Semester Examination results are published online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Mrs.R. Pushpavalli (Assistant Professor in Comp.science) Mrs.R. Gayathri, Record clerk	Workshop on Public Financial Management System (PFMS) Expenditure Advance Transfer - EAT Module (Kongunadu Arts and Science College, Coimbatore.)	South Eastern Regional Office, Hyderabad (Financial Support Provided by the Management)	6801
2019	Mrs. R.	Workshop on	South Eastern	7584

Pushpavalli
(lecturer in
Comp. science)

Public
Financial
Management
System (PFMS)
with Special
Reference to
EAT Module
(V.O.
Chidambaram
College,
Thoothukudi)

Regional Office
, Hyderabad (Financial
Support
Provided by the
Management)

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Nil	Nil	Nil	Nil	Nil	Nil

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	12/11/2019	02/12/2019	21

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Cooperative Thrift Society for extending mutual help. Personal Loan facility through college society. Group Insurance facility, Government Health card, SPF, GIS, FBF Staff members who are willing to stay inside the campus are accommodated in the college quarters itself.	Festival Gifts and Bonus are given to non-teaching staff as a support system Staff quarters are provided for their family fund.	1. Noon Meal for the under privileged is provided every day. 2. Earn while you learn Programme is offered for students for library maintenance. 3. Medical assistance/accident coverage for students are provided through the students health 4. Running a dispensary for

Festival advance benefits, Provident fund loans to meet out the financial crisis. Incentives in the form silver lamps are given every year for Ph.D. Awardees. Self-financing and management staff are given bonus during Diwali. Availability of emergency health care unit in the campus.

any emergency for the benefit of students with a reputed doctor. 5. Merit scholarships - Endowment and proficiency prizes are given to recognise the meritorious, poor and needy students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Regarding Internal audit, the College has an inventory auditing (stock verification) team which does inter department check to physically verify the equipment, system and other resources like department library books and also inspect records maintained by them. The accounts of Staff co-operative thrift and credit society of the college are audited by the auditors of the apex co-operative body. The funds received for projects are properly audited and utilisation certificates are sent to the funding agencies along with the audited statement of accounts. With reference to External Audit, accounts of the institution are audited annually by the Statutory Auditors duly appointed by Sri Sarada College for Women which is a registered body. (N. Ramanujam co., Karur) The Statutory Auditors audit the financial and Statutory compliance aspects of the college as per statutory norms and report it to the management. If any discrepancy found objection is raised by the authority and is reported to the management and rectified at the earliest. With regard to government audit the following Government departments audit all the government related account (both central and state) at regular intervals. 1) Joint Director of Collegiate Education, Dharmapuri. 2) Accountant General, Tamil Nadu.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NGO-Tirumalai Sri Thiruvencatamutayam Nithya Pushpa Kainkarya Sabha Charitable Trust, AVR Jewellery	196800	Scholarship for poor and meritorious students Computer and Printer(IQAC (English Department)
View File		

6.4.3 – Total corpus fund generated

196800

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Subject Experts from	Yes	Inter Departments

		various Colleges and Universities		
Administrative	Yes	Regional Joint Directorate of Collegiate Education Chartered Accountants	Yes	Auditing and Account Consultant

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

On 19.12.19 IQAC organized a workshop for 41 non-teaching staff on fire safety measures. This workshop was very useful for the lab assistants who deal with management of fire quite often and other staff members in general. Mr. N. Kumar, the Manager of Swarnapuri gas agency along with Mr.V.Sakthivel, Gas mechanic made live demonstration of the fire safety measures. The dos and donts during emergency were reiterated to the participants this workshop was very educative to the non- teaching staff members to take precautionary measures, how to take quick action during emergency situation and how to avoid the spread of fire to safe guard the equipment, buildings and the students. Public on 11.01.2020 an inter collegiate financial management system (PFMS) for non-teaching staff of the college was organised by IQAC Mrs. R.Puspavalli, Lecturer in Computer science acted as the resource person for the workshop. The objectives of PFMS such as the integration with the core banking system and the unique capability of pushing online payments to almost every beneficiary were taught in the workshop. The advantages such as transparency of the payment system. Common electronic platform for complete tracking of fund flows from the central and State government to enable the real time monitoring of disbursements were discussed in the workshop. Feedback was obtained through a questionnaire from the participants.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The institution has made remarkable progress in quality improvement and sustenance during the post accreditation period with the active collaboration of all stakeholders. Some of the quality initiatives made relating to the academic and administrative domains are as follows: ? Applied for NIRF ranking and placed in 101to150 band ? Internal and External Academic audit are in practice to validate the academic activities of all the departments including IQAC activities. ? A grant of Rs.94Lakhs was sanctioned on 05.12.18 from DST-FIST ? Outcome based syllabi has been implemented after getting sufficient input through FDP. ? Video recording studio is set up in the campus for developing e-content to enable ICT teaching. ? Environmental audit has been put into practice to ensure green audit, energy audit and carbon audit. ? More number of staff members and students has got enrolled in a variety of NPTEL courses to enhance their teaching and learning. ? Faculty development programmes for the staff members are organized regularly in higher education areas and to enhance Total quality management skills. ? Extra credits are given to the students to encompass academic, moral, spiritual and social aspects. ? New certificate courses having focus on employability /entrepreneurship/skill development for 30 hours per semester have been introduced. ? Computer Based Tests have been introduced for value education, environmental studies, human rights and productive preparation for NET/SET ? Various clubs like Eco Clubs, Botanical Consortium, Spick and Span Club, Heritage Club, Differently Abled

Support Cell, Anti-Ragging Cell, Institutional Innovation Council, IPR Cell, Research Cell, Prevention of Sexual Harassment Cell, Extension Centre, Quiz Club and Entrepreneur Development Cell are the impacts of effective decentralization and transformation after the 3rd cycle of assessment by NAAC.

? Organizing workshop to students to enrich their communicative skills in English language has become a regular practice every year to all the departments in the I semester ? Computer literacy is promoted amongst the students through more number of certificate courses, electives, skill based and add on courses. ? Certificate courses in line with the current demands were introduced at UG level. ? NET/SET coaching is provided by subject experts for PG students. ? Mentor-mentee system is in full swing in the college since 2016-2017. ? Students and faculty of the college have access to internet for academic and research purpose through INFLIBNET. ? Placement cell widened the opportunities for the ambitious students by arranging healthy training and as a result 68 students were placed during this academic year. ? Students induction Program initiated from this academic year to orient the freshers. ? Institution's Innovation Council constituted to drive innovation and startup ecosystem at campus.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Nil	Nil	Nil	Nil	Nil
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Poster Presentation on "Empower Parents, Enable Breast Feeding" as part of World Breast Feeding Week – Dept. of Home Science	05/08/2019	05/08/2019	13	Nil
Cookery Competition as part of National Nutrition Week	27/09/2019	27/09/2019	19	Nil

Celebration - Dept. of Home Science				
Depictions on Social Issues as a part of Navarathri Celebrations - College Union	04/10/2019	04/10/2019	2489	Nil
A special lecture on "Poshan Abiyan" for N.S.S students and Home Science students - Dept. of Home Science	09/10/2019	09/10/2019	200	Nil
Special Address on Vazhviyal Cinthanaigal- College Union	04/12/2019	04/12/2019	2357	Nil
UGC students' UG seminar on "Women Entrepreneurship" - Dept. of Commerce	22/01/2020	22/01/2020	403	Nil
UGC Students' General Symposium on "Healthy Lifestyle for Women" - College Union	07/02/2020	07/02/2020	2390	Nil
Essay Writing Competition on 'The Portrayal of Women in Media' - Dept. of English	12/02/2020	12/02/2020	29	Nil
International Women's Day, Old Students' Association Day and Union Day	09/03/2020	09/03/2020	2700	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Total Power requirement: 111 kwh Renewable Energy Resources: solar power
Renewable energy generated and used: 6.2 kwh Energy supplied to the grid: Nil
Total Lighting Requirements: 40 kwh Percentage Lighting through LED bulbs: 0.75
Percentage lighting through other sources: 99.25

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	10
Provision for lift	No	Nil
Ramp/Rails	Yes	5
Braille Software/facilities	Yes	5
Rest Rooms	Yes	5
Scribes for examination	Yes	5
Special skill development for differently abled students	Yes	1
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	14/09/2019	1	Training cum Planning campaign for school Teachers on Annular Solar Eclipse	Created Awareness	199
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Indian National Education by Swami Chidbhananda	01/06/2019	It attempts to teach the need to review the present system of education and revive the Indian National Education ideals. Students understand that the Indian Civilization is one of the best in the world with its unique feature of being at once

		<p>ancient and modern. The ancient Indian ideology has by educating a man the building of character and a harmonious development of the hand, heart and head is the outcome of the system. The students also learn the concept that one is to society what a fruit is to the tree and fulfil one's duty to the society through self perfection and self dedication.</p>
Daily Divine Digest by Swami Chidbhananda	01/06/2019	<p>Good thoughts give the students spiritual strengths to overcome obstacles and lead a happy life. This book is very simple in style but rich in life's philosophy, a book of excellence to teach life's mission. It helps the students to think beyond one's capacity, to attain peace and heavenly bliss.</p>
The Man Making Message of Swami Vivekananda by Swami Chidbhananda	01/06/2019	<p>The students become aware of the purpose of education which otherwise termed as self culture and how to attain excellence. It also encourages students towards hero worship, especially the Indian wandering monk Swami Vivekananda. Students are briefed by Swami Vivekananda's speeches at the parliament of Religions in America to know the principle of Hinduism the oldest and greatest of all the religions. They all learn how all the four yoga - Karma yoga, Raja yoga, Bhakti yoga and Jnana yoga contribute to the practice of concentration of mind. Different lectures made the students realise their duties to themselves, the</p>

		society and the nation.
Moral Instruction Vol. I (I UG students) by Dr.R. Cauvery and Dr.U.K. SudhaNayak	01/06/2019	The value of relationship with parents, teachers, almamater and society is well understood by the students. They also master the values like obedience, respect, royalty and gratitude towards their teachers. They are clear with the concept that almamater provides the academic and also spiritual and moral awakening. They know how to maintain friendship, how to be patriotic, how to develop civic sense and how to be honest. They also believe that God is immortal and faith in him will help one to fight life's battles bravely through prayer.
Moral Instruction Vol. II (II UG students) by Dr.R. Cauvery and Dr.U.K. SudhaNayak	01/06/2019	Students learn great virtues like humility, charity, equanimity, accountability, spirituality, sacrifice and service, positive attitude etc. and realise that every moment in their life is an opportunity to win. Honesty, the highest of all virtues and its importance made the students never to take other's belongings without their permission. They are also trained to be true to themselves and others in thought, word and deed.
Moral Instruction Vol. III (III UG students) by Dr.R. Cauvery and Dr.U.K. SudhaNayak	01/06/2019	Students understood the delicacy of relationships in life and learnt the concept of caring, courage and compassion towards family members, elderly people and others. Students also learnt how to adapt, adjust and maintain the balance of mind and emotions to lead a value

		<p>based life. They were very keen with the spirit of togetherness and understood the maximum that they alone live who live for the welfare of others</p>
<p>Moral Instruction Vol. IV (I PG students) by Dr.R. Cauvery and Dr.U.K. SudhaNayak</p>	<p>01/06/2019</p>	<p>Students assimilate to develop a congenial state of mind to lead a life of contentment and how one should become a man of values and to be happy. Students also comprehend the thought that the success is the end result of motivation, perseverance, humility, patience, hope, tolerance and intelligent work.</p>
<p>Moral Instruction Vol. V (II PG students) by Dr.R. Cauvery and Dr.U.K. SudhaNayak</p>	<p>01/06/2019</p>	<p>Students perceive that a person of perfect character has humility, forgiveness, generosity, straight forwardness, compassion to all beings, absence of wrath, modesty and all such virtues make one lead a righteous and purposeful life.</p>
<p>Ramayana by Swami Chidbhavananda</p>	<p>01/06/2019</p>	<p>Students learn the philosophy of humanity. They understand the concept that survival of the fittest is a law of nature and truth triumphs in the end. As food nourishes the physique, this book cherishes the faculty of understanding. Students also evolve divinity to the very extent which will take them to Sri Rama's path in the matter of self discipline and self dedication.</p>
<p>Mahabharatha by Swami Chidbhavananda</p>	<p>01/06/2019</p>	<p>Students learn this manual of ethics which deals with social and political philosophy. Students also know that humanity cannot escape war and try however much it may be. They understand that lust and</p>

greed are two evil forces which drive man into wickedness and how ultimately virtue triumphs over wickedness.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Student Induction Programme -UG	17/06/2019	19/06/2019	693
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Rainwater harvesting plants are available in the campus and are monitored regularly
2. Old trees are well maintained in the campus and the importance of tree plantation is instilled in our students. NSS Volunteers have planted more than 400 saplings in our adopted villages
3. Efforts on carbon neutrality is also promoted in the campus
4. Segregation of wastes and the composting process are done regularly and monitored effectively in the campus
5. Paperless communication is emphasized in the campus through digital transactions - Seminar Volumes were released as soft copy and the volume was sent online to the presenters - All Depts.
6. Hand- made Soap making Workshop on 05.08.2019 - Entrepreneur Development Cell
7. Planted trees on 07.10.2019 in the context of Mahatma Gandhi's 150th birthday celebration in order to nurture the environment - Dept. of History
8. A Webinar was conducted on Recent Trends in Solar Cells- 13.01.2020 - Dept. of Physics
9. UG Students' Seminar on Water Crisis and their Solutions-14.2.2020- Dept. of Chemistry
10. Eco-Friendly Seed Ganesha Idol making Workshop - Dept. of Home Science
11. Creation of home for Birds, and Bees , an apiary unit and ornamental fish culture- Dept. of Zoology
12. Through Spick and Span Club Class room Cleanliness Contest is done every month in a way to motivate students to maintain eco - friendly Campus
13. In order to inculcate the habit of gifting eco-friendly products , the office bearers were taught to make seed balls and paper bags - it was gifted by them to our staff members during the Independence and Republic Day celebrations
14. During the Samathuva Pongal Celebration the students used only earthen pots and clay stoves to cook.
15. Cultural events are made as plastic free celebrations.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.2.1 Best Practice: 1 1. Title of the Practice: Daily Prayer "Pray to Him, for He hears even the footfall of an ant." -Holy Mother Sri Sarada Devi. Character building is the task of a life-time and it rewards the spiritual materials like faith, coverage, nobility, self-giving etc. Prayer has the power to strengthen

the will and sharpen the intellect of students. Every day Prayer begins by chanting Gayathri Mantra, singing devotional songs, meditation and singing the college anthem to infuse spiritual quotient. 2. Objectives of the Practice ? The main objective of having prayer as our best practice to rightly direct the students in the practice of devotion and become God-loving. ? The daily prayer motivates the students and faculty members to learn the greatest virtues like punctuality, accountability and spirituality. ? The principled way of praying helps everyone to expand love, for love is God. 3. The Context The praying system was initiated by our founders in the year 1961 and we still follow it with more hope and pride. The plan and purpose of higher education is to provide the means for the mind to emerge from ignorance to enlightenment. Thus the students are imbued with godly thoughts daily before starting their regular process of learning which would help them to emerge as reformed characters. All the students and faculty members assemble in the Sister Nivedita auditorium by 9.15 a.m. to attend the daily prayer. Our College choir plays a lead role and all students sing devotional songs, chant mantras and meditate, for prayer paves way for the development of divine thoughts. Students irrespective of the background and environment are sumptuously supplied with thoughts and feelings of God during prayer. As soon as they enter the auditorium, they maintain silence, for the practice of perfect silence is inculcated and taught to maintain a prayerful attitude throughout the prayer session. The students are monitored only by the office bearers and no strict rule is followed, thus it constitutes the best source of success. 4. The Practice The prayer begins at 9.30 a.m., the choir girls sing a devotional song, followed by namavali and then by Gayathri mantra- it is chanted thrice and followed by meditation, then by a thought for the day in English and Tamil and a devotional song followed by our college anthem. On Mondays we begin the prayer with Tamilthaai Valthu and on Fridays the national anthem is sung to bring unity and national integrity. Thus we start our academic pursuits daily after praying, for it is a question of switching on the human to the divine. Our prayer is unique in context of higher education for the more one prays, the more elevated one becomes. The prayer stretches towards a session on general knowledge on all days and Ramayana / Mahabharata discourses once in a month. The Ramayana and Mahabharata discourse in alternate years not only narrates the story but it also encompasses the intrinsic and hidden values that are to be caught by the students. On the day of special celebration, Swamijis and learned people from Sri Ramakrishna Mutt used to address our students on the epics. A Sarvodaya prayer is observed to pay homage to all freedom fighters who sacrificed their lives for the nation, on January 30th of every year. Songs from all religions are sung. 5. Evidence of Success Even now in this fast moving technological era the collective prayer is giving importance in our institution, to help everyone fight the life's battle in a challenging way. The success of this process of prayer is reflected in the formal and informal meetings with the alumni that it has strengthened their will and sharpened their intellect. 6. Problems Encountered and Resources Required It is really a challenge to make the students nearly 2500 to assemble daily by 9.15 am for the prayer. They are trained in such a way to move to the auditorium as soon as the bell rings at 9.10 a.m. though the students are from diverse environment and family background are copious with good thoughts and feelings of God during prayer. The present independent positions held by the alumni stamp an indelible mark on the conduct of prayer in the institution that is still in practice. The response and support extended by the teachers and the students is overwhelming. 7.2.2 Best Practice: 2 1. Title of the Practice: Upliftment of socially and economically backward girl students Our institution is very positive in backing the downtrodden by giving them good education. The college is distinct with the ideals of national and cultural heritage has chosen a multi pronged strategy of emboldening full-fledged woman not only in curricular but also in extracurricular and co-curricular activities. 2. Objectives of the Practice In

order to give an education by which character is formed, strength of mind is increased and the intellect is expanded. ? To empower the girl students from poor background ? To motivate the first generation learners to pursue PG and research degrees ? To mitigate dropout rate ? To motivate the students to take up community based projects to realize student social responsibility ? To extend financial and academic support and encouragement at all levels to achieve success ? To transform low scorers and low achievers to learners of excellence. 3. The Context In order to help the students to pursue their studies, various support and encouragement are extended by the institution. They are as follows: 1. The Practice • Minimum Fee Structure: In order to remove the difference in our students' economic conditions and to do away with the attitude of seeking to get everything free, students of all economic standards are liberally educated with a nominal admission and exam fee strictly following the Government norms. • Scholarships: The institution takes various steps to motivate the students to apply for all types of scholarship [Government, State, Social Welfare, Adidravidar Tribal Welfare]. The institution also helps the research scholars to apply and get fellowship from different organizations. In addition they see to that the poor and deserving students get scholarship under various schemes. They also take initiatives to check whether the needy and meritorious students get financial assistance to pursue their studies without any financial constraints through Endowment schemes. • Free Lunch Scheme: The Management is magnanimous in providing free lunch for the less fortunate students who seek learning and education. Through this small gesture, human sympathy and charitable impulse is cultivated amongst the students. This act would definitely instill the traditional habit of hospitality of our country and an embodiment of Holy Mother Sri Sarada Devi in all our students. • The management also provides sarees for the lower strata during Deepavali with a motive to make them celebrate festival with vigour. • Bhagawan Mahaveer Book Bank: With the intention of helping the students who cannot afford to buy text books, Bhagawan Mahaveer Book bank comes to their rescue. • Earn While you Learn Scheme: Under this scheme our institution provides practical experiences to students in their relevant disciplines. • Part time job to students in ? Library-to maintain library records, organize books and monitor the library hours of the students. ? Department of Physics-photography-to capture and record the events of the college. ? College Press-To write, edit, organize and print. ? Exhibition cum sale experiences - (outcome of workshops-what to sell, set the price, keep up orders and supply the goods-thus creating an inventory to sell products) paving way to become women entrepreneurs. • Department of Botany-Bio-jewelry, Department of Commerce-Commerce Expo (Eco-friendly products) Department of Zoology-Cocoons Products, Department of Chemistry-Home products. 5. Evidence of Success With the intention of making all the students reach the epitome of success mentoring and remedial coaching classes are conducted after the class hours to improve their performance. Thus the low scorers and low achievers are transformed to learners of excellence. The research scholars of the institution are motivated to present papers at all levels and improve academically in their disciplines. The glory of the students is evident in the placement records. It is very apt to register the success levels of our students, for they excel in all fields. Many are in the noble profession of teaching the students at different levels. We are eligible to blow our own trumpet that many saradites are serving in our institution as teachers. Wherever they are as I.A.S officers, teachers, managers, homemakers, etc. they contribute their best talents to the society. We also take the pride of recognizing if not all, at least a few on March 8th every year. Thus our institution performs a wholesome work in uplifting the women community. 6. Problems Encountered and Resources Required Students who are forced to drop out and discontinue their education due to early marriage and pregnancy are given counseling and motivated to continue their studies. Some students are permitted to re-do the semester, and complete their degree in

a very successful manner. Our institution is unique in the context of Indian higher education.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.srisaradacollege.ac.in/bp1.php> &
<https://www.srisaradacollege.ac.in/bp2.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To prepare the students stand in the multidimensional arena of education, the institution imparts education with spiritual quotient in addition to physical quotient, intelligent quotient and emotional quotient in the Curriculum itself. To inculcate moral and spiritual values and to safeguard the young minds from the prevailing cultural pollution, the evergreen values of the two great epics Ramayana and Mahabharata are taught to the students in such a way that they capture such values very easily. Ramayana and Mahabharata are taken up in alternate years. The values instilled in these two epics are given in many forms such as regular monthly discourses by the experienced staff, who have extensive expertise in both the epics and through Swamijis' speeches from the mutt. Secondly, the students take it up in their classes every week in the 4th day order through group discussions, which is continuously monitored by the staff. It makes them understand the fact that values are to be caught and not to be taught. During Annual day celebrations, the histrionic talents of the students are displayed through dramas and the depiction of the famous characters are observed and appreciated by all the stakeholders. The teaching of the epics such as righteousness, love, compassion, and other virtues, importance of family and sacredness of the society are reiterated through these cultural events. Besides Ramayana and Mahabharata, the spiritual values of the Holy trinities viz., Sri Ramakrishna Paramahansa, Holy Mother Sri Sarada Devi and Swami Vivekananda, based on the intrinsic purity exhibited by one's code of conduct is portrayed to the students through drama, daily thoughts for the day in the morning assembly, display boards carrying quotes of the trinities in various places of the campus, etc. Life history of Sri Sarada Devi, who is reverentially addressed as Holy Mother, is depicted and displayed through models on Sri Sarada Jayanthi function celebrated every year by this holy institution. This ritual is celebrated as the sign of reverence and honour as a role model of sacred woman in the society. Furthermore, to infuse and ingrain good traits among the womenfolk moral instruction classes are conducted every first 1st day order of all months. An exclusive moral instruction book has been prepared by our former professors and distributed to the students and they are asked to read those prescribed books and follow the good traits in their day-to-day life. Teachers also guide the students through proper counselling. Swami Vivekananda's ideal of 'Service to mankind is service to God' is accurately practised in this institution, through the extension activities. A famous saying conveys that if one woman is educated, the whole village is educated, that significant quality is whole heartedly and flawlessly preached to all our students, in every aspect. Accordingly, to inspire and to foster womanhood, the Daily Divine Digest written by our Founder Swamiji, Swami Chidbhavananda is given on lighting ceremony day to disseminate all these good thoughts to the society. Our institution aims at the harmonious development of the hand, heart and head.

Provide the weblink of the institution

<https://www.srisaradacollege.ac.in/pass3.php>

8.Future Plans of Actions for Next Academic Year

To motivate students to work for green projects/plantation drives /best out of waste projects. To make the PG projects more social relevant To stimulate students to attend MTTs, Short term courses and nurturing programmes To arrange more workshops to enhance the Entrepreneurial skills of the students To record the audio of the lessons to facilitate the learning of visually disabled students To have a discussion forum for research To organize more number of Webinars To motivate the staff members to apply for research projects. To sign MOU with number of institutions to serve the society better To motivate our teachers to prepare more number of e contents and You tube links for the students use