

INTERNAL ACADEMIC AUDIT REPORT - 2021-2022

**SRI SARADA COLLEGE FOR WOMEN (AUTONOMOUS),
SALEM
ACADEMIC AUDIT CELL (AAC)**

**INTERNAL ACADEMIC AUDIT REPORT
FOR THE YEAR 2020 — 2021
25.05.2022**

Academic audit have been carried out to understand the existing system and access the strengths and weakness of the department and administrative units to suggest the methods for improvement and for overcoming the weakness. It has also evaluate the optimum utilization of financial and other resources and to identify the opportunities availed to reforms that has been followed academically administratively and in examination. This type of audit helps to improvement of quality keeping in mind, the criteria and reports by NAAC and other bodies. In general all the departments are aware about the need for academic policies of general level. Hence, in order to meet its objectives thus audit is combined with the physical inspection with a review of relevant documentation. Methodology of teaching and learning conducted for the different courses run by the department cross assessed in detail and functioning of laboratories and complete facility where analysed. Examination and evaluation system, outreach program conducted along with alumni and their contributions was maintained. Opportunities and scope of improvement in the major functional areas was analysed. Lastly the department is empowered and expected to express their views and give suggestions for the improvement of the system being followed by the college.

The audit team begin their visit for look at the various facilities available in the department viz., laboratories, ICT facilities and the library and other facilities in the department which were accommodated in; students participation in fest seminars and cultural activities of diverse arrived throughout the year participate voluntarily in social and outreach programs. At an outset, the collaboration forged at international level providing avenues for self - expression and interaction among teachers and students. And the course offered by the department or college evidenced by the number of application that the college receive annually for admission.

The Academic Audit Cell was established from June 2015 to monitor the Academic and administrative function of the college.

Members

1. Dr.S.C.Indirani,Head & Associate Professor of Commerce
2. Dr.P.Umamaheswari Head &Associate Professor of Botany
- 3.Mrs.R.Bhuvana Indumathi Head & Assistant Professor of Home Science

OBJECTIVES OF THE ACADEMIC AUDIT CELL

- To ensure the academic standards of the College.
- To strengthen the academic and administrative functions of the college.

FUNCTIONS OF THE ACADEMIC AUDIT CELL

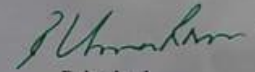
- To convene internal and External Audit through IQAC
- To enhance research and development

MINUTES OF THE MEETING OF THE ACADEMIC AUDIT CELL (AAC) HELD ON 18.05.2022

The meeting of the academic audit cell commenced with silent prayer, Dr. S.C. Indirani Associate Professor of Commerce welcomed the Internal Academic Audit members and presented the objectives of the cell and internal audit and also detailed about the audit proforma and checklist to be verified. The cell with the consent of the Principal & IQAC co-ordinator decided to have the internal academic audit for the year 2020 -2021 on 20.05.2022 Dr.P.Umamaheswari, Associate Professor of Botany proposed vote of thanks.

Signature of the committee members

1. Indirani
2. P. Umamaheswari
3. R. Ghodari


Principal

Sri Sarada College for Women (Autonomous), Salem-16.

Internal Academic Audit for 2020-21 on 29.05.2022

Sl.No	Department	Internal Audit Members	Signature of the Members
1	Tamil, Hindi, Sanskrit	Mrs. M.P. Rajeshwari Dr. S. Sangeetha	M.P. Rajeshwari Sangeetha
2	English	Dr. R. Hemamalini Dr. R. Mathammal	R. Hemamalini R. Mathammal
3	History	Tmt. N. Bhagushia Begum Dr. K. Vidhya	N. Bhagushia K. Vidhya
4	Economics	Dr. A. Kalpana Dr. K. Revathy	A. Kalpana K. Revathy
5	Mathematics	Dr. T. Sasikala Dr. N. Nagalakshmi	T. Sasikala N. Nagalakshmi
6	Statistics	Dr. G. Poongavanam Dr. S. Poongodi	G. Poongavanam S. Poongodi
7	Physics	Dr. M. Latha Dr. C. G. Sangeetha	M. Latha C. G. Sangeetha
8	Chemistry	Dr. P. Kanakarani Dr. C. Sridevi	P. Kanakarani C. Sridevi
9	Botany	Dr. T. Ananthavalli Dr. K. Nandhini	T. Ananthavalli K. Nandhini
10	Zoology	Tmt. S. Lavanya Dr. R. Gomathi	S. Lavanya R. Gomathi
11	Home Science	Dr. M. Abirami Dr. M. Lena	M. Abirami M. Lena
12	Computer Science	Dr. R. Kavitha Dr. R. Anbuviya	R. Kavitha R. Anbuviya
13	Commerce	Dr. A. Subha Tmt. K. Rani	A. Subha K. Rani


P. Umamaheswari
 PRINCIPAL
 SRI SARADA COLLEGE FOR WOMEN
 (Autonomous)

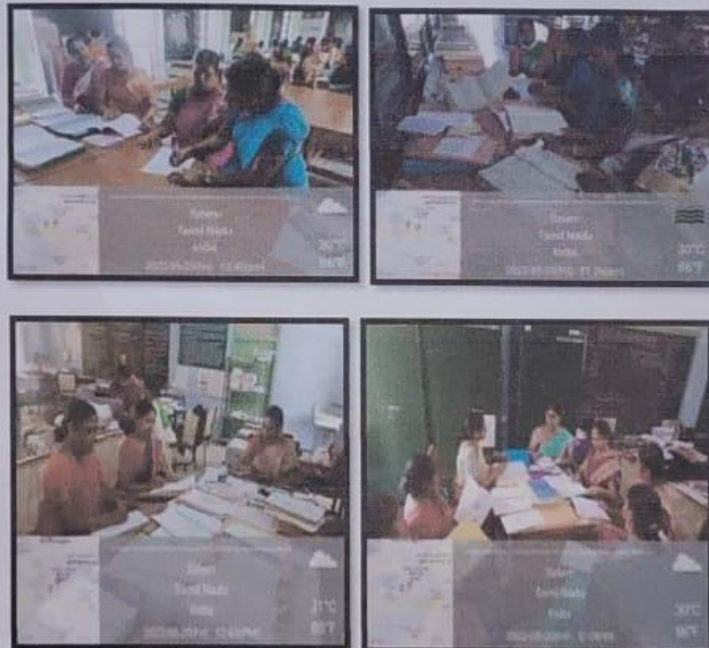
SRI SARADA COLLEGE FOR WOMEN (AUTONOMOUS),SALEM

REPORT OF THE INTERNAL ACADEMIC AUDIT ON 20.05.2022

With an attempt to ensure the academic standard and functions of the college the academic audit cell convened the internal academic audit for the year of 2020-2021

The Internal Academic Audit was done on 20.05.2022, totally 15 departments were audited by a team of 26 members. The Internal audit proforma and checklist were used for the audit, was prepared by the Academic audit committee members with due guidance and approval received from the Principal. The audit members verified the documents and reported to the committee. The committee also collected the data from all the departments with supporting documents which in turn submitted to Internal Quality Assurance Cell of the college.

GLIMPSES OF INTERNAL AUDIT



Signature of the committee members

P. Uma Devi
Principal

1. *Indira*
2. *P. Umamali*
3. *R. Bharti*