

SRI SARADA COLLEGE FOR WOMEN (AUTONOMOUS), SALEM - 636 016.

APPLICATION FOR RESTRICTED HOLIDAY (RH)

1. Name (in Capital Letters) :
2. Designation and Department :
3. Date :
4. Reasons for RH :
5. Whether Public Holidays are to be combined with the RH if so give the dates to be availed :
6. No. of days RH already availed :
7. Applied through Kalanjiyam App.? :
8. Address on RH :
9. Signature with date :
10. Recommendation of the Head of the Department with Signature :
11. Orders of Sanction :

STATION : SALEM - 636 016

DATE :

PRINCIPAL

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